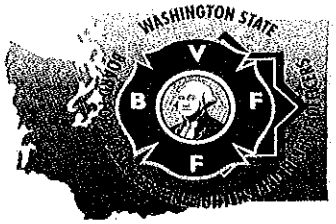
BRIGETTE K. SMITH
Executive Secretary



KEN BOAD
Board Chair

STATE OF WASHINGTON
BOARD FOR VOLUNTEER FIREFIGHTERS & RESERVE OFFICERS

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July 16, 2010

The 224th regular meeting of the Board for Volunteer Firefighters and Reserve Officers was convened at 9:00 A.M. in Suite #207 in the James R. Larson Forum Building by Chair Ken Boad, with Board Member Jay Hughes, Board Member Mark Watenpaugh, Board Member Martin Spani, Board Member Miland Walling, Assistant Attorney General Kyle Crews, Actuarial Assistant Mike Harbor, Actuary Lisa Wan, and Executive Secretary Brigette Smith present.

The Board reviewed the April 23, 2010 Regular Meeting Minutes. It was moved by Watenpaugh, seconded by Spani and carried that the minutes be approved.

The agenda was reviewed. Secretary Smith asked to add a discussion under New Business regarding the SAC initiative.

FIRST HEARING OF THE PUBLIC

No public was present.

OLD BUSINESS

Lisa Wan and Mike Harbor, from the Actuary's Office, updated the Board on the progress of the relief valuation and the proposed legislation pricing. The Actuaries presented a cost analysis for cost to the pension for changing the definition of "firefighter" which would, in effect, add members such as PIO's and chaplains to the pension and relief system. The Actuaries did not include a cost for the relief portion, since they are unable to do that until a relief valuation is completed. Secretary Smith informed the Board that she and Matt Smith, the State Actuary, met with a representative from L&I to discuss the proposed legislation and their openness to share pricing information. The meeting was very positive and L&I stated that they would be happy to share information. In addition, they had no opposition to the proposed legislation, but did wish that the administrative personnel portion was required vs. optional. It was felt that making it optional would just take a little more coordination between the two agencies. The next steps in the process would be to publish a follow-up survey for the Chiefs to take to gather more specific information regarding the demographics of the new volunteers. With better numbers, and with information gathered from L&I, the Actuary can try to complete the cost analysis for the next meeting. One question was outstanding, however. Secretary Smith asked that the Board clarify whether buy backs would be allowed or not. If buy backs were allowed, there could be some administrative issues because of the Bloomfield/Schrom State Supreme Court decision. It was moved by Spani, seconded by Hughes, and carried that buy backs would not be allowed for the new members in the administrative legislation. Lisa Wan and Mike Harbor left the meeting.

Database Project Manager Don Cotey entered the meeting at 9:30 am.

Chairman Boad called an executive session at 9:30 am for about 45 minutes to discuss potential litigation.

After a short break, the meeting was called to order again at 10:50 am.

NEW BUSINESS

The Board reviewed a request for a permanent partial disability award settlement for Kenneth Trunkey, Whitman Co. FPD #2, for an injury sustained on April 19, 2009. It was moved by Watenpaugh, seconded by Spani, and carried, that Mr. Trunkey be granted a Category 3 Impairment rating, however, the rating must be offset by a prior L&I rating for the same area. It was noted that the care received while under BVFF & RO treatment actually improved his rating since his L&I claim. As a result, Mr. Trunkey is not entitled to any monetary award.

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The Board reviewed documentary evidence for Joe Kulig, Lewis Co. FPD #10, attempting to prove service for the year 1993. It was moved by Hughes, seconded by Spani, and carried that the evidence submitted was insufficient to prove service for 1993. Secretary Smith was directed to request more documentation from the department in the form of call sheets, drill records, or meeting minutes.

Secretary Smith briefed the Board regarding the death of Chet Bauermeister, Franklin Co. FPD #4. Mr. Bauermeister was killed during a wildland fire response when his vehicle overturned on a steep embankment and rolled, killing him and injuring another volunteer firefighter. Secretary Smith stated that the first initial question that had to be answered was whether this was a mobilization fire at the time of the incident. She talked with members from the Fire Marshal's Office, the US Forest Service, and the fire department and it appears that it was not a mobilization. As a result, Secretary Smith stated that she believed this was probably going to be a LODD covered by the BVFF. She would still have to review the Accident Report, the death certificate, and the coroner's report once they were submitted to make a final determination. Mr. Bauermeister did have a wife and one child under the age of 18. Pension and Payroll Specialist Irene Keiffer attended a small memorial that was given at the department shortly after his death. If it is determined that it was, in fact, a LODD, Secretary Smith stated that she would try to set up a meeting to hand deliver Mrs. Bauermeister's first LODD benefit check to her. She asked if Mr. Hughes would be willing to go with her and he said he would be happy to. If, for any reason, he was unable to go, Ms. Smith will contact Chair Boad to see if he would like to go.

The Board reviewed a letter from Rex Stratton, Vashon Island Fire and Rescue. Mr. Stratton asked the Board to review legislation that he would like to propose that would allow buy backs of payments prior to the first one made into the system. The buy backs would be made at the actual cost of participation rather than the 1% per month. After reviewing the drafted legislation as present to the Board, it was moved by Hughes, seconded by Spani, and carried that the Board had no objections to the proposal and didn't see any barriers to him moving forward with it.

Secretary Smith talked with the Board regarding ESSB 6444, which mandated that all small agencies use Small Agency Client Service's (SAC's) accounting services. Secretary Smith had already had meetings with the SAC's Director, Yolanda Wilson, to discuss using their services. This is an unfunded mandate for the BVFF, so there is little money available. After discussions, it seemed to make the most sense to have SAC's take over some of the non-routine functions that the board staff performs, such as entering the Budget into the BDS system, allotment preparation, quarterly L&I reporting, federal tax reporting, and fixed asset reporting. Ms. Wilson felt that this would account for about .1 of an FTE's job, and would cost about $2,988. After some discussion, it was pointed out that those items didn't seem to make up 10% of an employee's job. The Board asked Secretary Smith to talk with Ms. Wilson and see if we couldn't compromise at about 5%.

Secretary Smith asked the Board if she could begin work on a project to draft a WAC defining the hearing process. It's her hope to write a WAC that would give easy directions to attorneys, volunteers, and departments that are seeking an appeal of a decision. Currently, the process is a little ambiguous, and a lot of staff time and Assistant Attorney General time is spent trying to explain it. It is her hope that adopting a WAC would save the agency money, streamline the process, and make it more fair for everyone. It was moved by Watenpaugh, seconded by Walling, and carried, that Secretary Smith be allowed to develop a drafted policy for the Board's review.

The Board reviewed the following contract extensions:

- TSG to provide project management and quality assurance oversight for the database project
- An extension with Brewer Associates to provide database development

The Board reviewed Secretary Smith's leave and pay records.

The Board reviewed and approved (Spani moved, Hughes seconded) the administrative expenditure vouchers numbered (2081-2122) and various travel vouchers.

There was a motion by Hughes, seconded by Spani, and carried that the retirement pensions and lump-sum settlements listed below be approved effective on the listed dates:

		Effective Date	Amount
Allan, George H.	Yakima #6	4/23/10 J/S	245.40

Anderson, Frank E.	Kitsap #2	4/01/10		70.00
Anderson, Marvin C.	Mason #9	6/01/10		2,989.33 Lump
Andrews, John	Skamania #6	1/01/08		1,757.92 Lump
Ball, Berry W.	Central Kitsap	3/27/09		202.50
Beasley, Dale	Ilwaco	4/24/10		228.00 @ age 62
Benthien, Harlan E.	Pierce #6	1/01/08		1,760.31 Lump
Bieloh, Fred	Franklin #2	5/18/10		300.00
Blair, Lynn	Franklin #2	5/01/10	J/S	207.25
Boies, Charles A.	Lynden	4/02/10		228.00 @ age 62
Bragg, Jerry L.	Chelan #5	1/15/10	J/S	182.38
Carlson, Lynn B.	Whatcom #7	5/24/10	J/S	187.64 @ age 62
Crecelius, Eric	Clallam #3	6/01/10	J/S	246.90
Dally, Victor	Ferry #3	5/01/10		230.00
Daniel, Darrell	Sumner	2/25/10	J/S	245.40
Dekoker, James M.	Lewis #6	1/01/10	J/S	246.90
DeScala, Nicholas A.	Port Angeles	6/09/10		252.00 @ age 63
Elliott, Linda M.	Cathlamet	9/18/09		5,584.30 Lump
Finley, Arnie E.	Jefferson #2	3/10/10		3,368.97 Lump
Flatness, J. Peter	Central Kitsap	4/01/10	J/S	242.10
Gebhard, Alex J.	Orting	5/08/10		70.00
Grosvenor, John A.	King #47	1/01/09		3,205.67 Lump
Hancock, Ronald N.	Oak Harbor	1/01/10		243.60
Harper, Danny	Central Kitsap	2/02/10		3,609.61 Lump
Harris, David R.	Spokane #3	4/05/10		300.00
Helliar, James	Skagit #7	1/01/07		2,796.26 Lump
Howell, John	Stevens #9	4/27/10		1,542.41 Lump
Hunsaker, Wayne	Hartline	4/22/10	J/S	193.68
Imboden, Michael J.	Cowlitz #5	4/25/10		180.00 @ age 60
Jensen, Thomas C.	Skagit #12	3/02/10		228.00 @ age 62
Johnson, Dennis D.	Clallam #6	5/21/10	J/S	237.22
Johnson, Ronald A.	Skagit #5	2/04/10		276.00 @ age 64
Karg, Linda	Stevens #1	6/13/10		4,632.34 Lump
Kimball, David A.	Pierce #11	4/10/10		226.80 @ age 63
Kirk, Patricia T.	Vashon Island	4/01/10	J/S	242.15
Krouse, James E.	Colfax	6/19/10	J/S	254.10
Kukuk, Herbert D.	Spokane #3	3/11/10		3,116.70 Lump
Lambert, Michael	Marysville	3/24/10		204.00 @ age 61
Lee, Alice (Newell)	King #44	12/20/09	SURV	205.63
Leonard, Mark A.	Vashon Island	6/15/10		1,276.81 Lump
Lyle, Greg D.	Whatcom #7	4/04/10		228.00 @ age 62
Maland, Dustin D.	Walla Walla #4	6/01/10		300.00
Malone, Myron P.	Douglas #5	6/16/10		266.80 @ age 64
Martin, Leslie	Skagit #4	2/01/10		300.00
Mason, Timothy D.	Yakima #12	5/12/10	J/S	187.64 @ age 62
Mazzuca, John G.	Fircrest	3/01/10		3,850.25 Lump
Miller, Nancy J.	Coulee City	8/02/09		73.50 @ age 63
Morris, Jerold	Roslyn	2/16/10		225.00
Morrison, Elizabeth	Lewis #1	12/12/09	J/S	212.69 @ age 63
Mosbrucker, Stephen E.	Franklin #2	9/02/08	J/S	147.83
Moye, Joan H.	Whatcom #11	3/16/10		204.00 @ age 61
Moye, Michael W.	Whatcom #11	3/15/10		300.00
Nicholson, J. Scott	Kittitas #8	5/11/10		300.00
Olds, James R.	Cowlitz #3	4/01/10		3,191.88 Lump
Pardee, Herb	Snohomish #26	2/07/10		252.00 @ age 63
Parnell, Carl	Lewis #1	3/27/10	J/S	124.64 @ age 62
Peirone, Jim	Spokane #10	12/3/09		300.00
Perkins, Dennis E.	Kitsap #7	3/30/10		204.00 @ age 61

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Plews, Gary D.	Mason #13	6/01/10		202.50	
Powell, Frank W.	Benton #1	2/01/10	J/S	248.70	
Rice, Robert	Lincoln #7	5/17/10		2,406.41	Lump
Robbins, H. Eugene	Skagit #12	6/11/10		300.00	
Rosenbaum, Edward	Kitsap #2	4/01/10		73.50	
Ruschner, John L.	Buckley	3/17/10		2,872.82	Lump
Schluter, Martin D.	Stevens #2	5/21/10		195.00	
Scott, Doris	Snohomish #7	6/06/09		3,080.55	Lump
Smith, Michael L.	Pierce #26	7/01/10		300.00	
Soto, Jose I.	Yakima #5	4/01/10	J/S	132.19	@ age 63
Stevens, James	King #28	9/18/09		2,465.79	Lump
Stevens, Linda	King #28	2/12/10		2,727.12	Lump
Swartos, Jerry A.	Mason #11	10/1/09		225.00	
Thies, Richard	Klickitat #3	3/25/10		3,311.50	Lump
Walton, Garland D.	Connell	6/01/10		228.00	@ age 62
Warner, Gordon	Spokane #3	4/30/10		2,074.81	Lump
Weaver, Dawn (Fred)	Klickitat #7	2/03/10	SURV	227.18	
Whitney, David R.	Clallam #2	12/26/09		280.00	
Williams, Dana	Lewis #6	2/02/10		300.00	
Wilson, Jr., Albert Tom	Grant #12	6/29/07		85.50	@ age 60
Young, George W.	Ferry/Okanogan #13	4/17/10		300.00	

SECOND HEARING OF THE PUBLIC

No public was present to speak.

There was a motion by Watenpaugh, seconded by Hughes, and carried that the meeting be adjourned at 11:50 a.m.

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Brigette K. Smith, Executive Secretary

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