

Presents



STATE OF WASHINGTON

BOARD FOR VOLUNTEER FIREFIGHTERS & RESERVE OFFICERS

PO Box 114•Olympia WA 98507•(360) 753-7318•FAX (360) 586-1987•Toll Free (877)
753-7318

Website:www.bvff.wa.gov

Administrative Workshop

July 29, 2015

9AM – 5PM

Instructor: Brigette K Smith, Exec. Secretary, BVFF

COST: \$25 (Includes lunch and snacks)

Agenda

- Local Board of Trustees
- Forms/Reporting and Remittances
- Receipts/Status Changes/Physicals
- Accidents-Reporting/Coverage/Working with Doctors
- Invoice Vouchers/Doctor Bills/HIPPA
- Disability Compensation
- Pension Plan/Pension Options/Calculations/Participation Requirements
- Rehire/Retirement/Payments
- Death Benefits
- Question and Answer

This workshop will be held at Central Kitsap Fire & Rescue Headquarters, 5300 NW Newberry Hill Road, Silverdale, Washington. Please use the registration form attached. If you have any questions, please call Karen Lunden, 360-447-3569/klunden@ckfr.org.

Board for Volunteer Fire Fighters Workshop
July 29, 2015

Registration

Name	_____
Department	_____
Address	_____
City/State/Zip	_____
Email	_____
Phone/Fax	_____

The registration fee is \$25. Boxed Lunch and snacks are included. Please enclose a check to Central Kitsap Fire & Rescue, or provide a Purchase Order and we will bill your Department. Deadline to register is July 20, 2015.

Please circle the sandwich choice you would like:

Dill Chicken

Egg Salad

Turkey Cranberry

Roast Beef & Ham