



STATE OF WASHINGTON
BOARD FOR VOLUNTEER FIREFIGHTERS & RESERVE OFFICERS

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July 19, 2013

The 236th regular meeting of the Board for Volunteer Firefighters and Reserve Officers was convened at 9:00 A.M. in Suite #207 in the James R. Larson Forum Building by Chair Jay Hughes, Board Member Mark Watenpaugh, Board Member Miland Walling, Board Member Martin Spani, Board Member Brian VanCamp, Assistant Attorney General Tsering Kheyap, Executive Secretary Brigette Smith, and Tamara Donovan (Mason Co. FPD #13) present. TJ Nedrow (President, Washington State Firefighter's Association) entered the meeting at approximately 9:05.

Secretary Smith asked that the agenda be rearranged to move the executive session to the final piece of business so guests who had travelled could leave at the end of the regular business.

The Board reviewed the April 19, 2013 Regular Meeting Minutes. It was moved by Watenpaugh, seconded by VanCamp, and carried that the minutes be approved.

FIRST HEARING OF THE PUBLIC

No public wished to speak.

OLD BUSINESS

Secretary Smith updated the Board on current legislation. Bills involving the BVFF budget have held no surprises. There are the usual cut-backs, but nothing that the staff can't budget through.

Secretary Smith updated the Board regarding the James Ballif case. There have been no major changes in the case and Claims Analyst Julie Foreman has been continuing to process claims as they come in.

Secretary Smith informed the Board that the City of Long Beach was able to locate a few additional records and she has been reviewing them and updating her findings, as appropriate. She also spoke with the Board regarding future complaints. While it is important that claims of fraud and abuse be checked into, one of the Long Beach retirees threatened to begin filing a "bunch of anonymous complaints against departments around the state". So, while it is important to check into them, this type of retaliation is not productive. Secretary Smith informed the Board that she had discussed this issue with the Board Chair and they decided that, for a while at least, anonymous complaints would be brought before the State Board to determine what level of investigation the staff would put into each one.

Secretary Smith discussed the progress on the Appeals WAC. Due to other priorities, she and AAG Kheyap were not able to make a lot of progress on it. They will be able to dedicate more time to it this next quarter.

NEW BUSINESS

The Board reviewed a request for a PPD award for Steve Wolf, Whatcom Co. FPD #18 for an injury sustained on October 13, 2012. After reviewing the Independent Medical Examination results, it was moved by Watenpaugh, seconded by Walling, and carried that Steve Wolf be granted a PPD Award of \$19,044.72.

The Board reviewed Pension Participation Exemptions submitted since the last meeting. It was moved by Spani, seconded by Watenpaugh, and carried, that the following members be granted an exemption:

- Daniel Wallace, Lewis Co. FPD #2, for the period of 5/1/13 through 7/23/13
- Kerry Jones, Pacific Co. FPD #1, for the period of 3/1/13 through 5/23/13
- Kent Verbeck, Kittitas Co. FPD #7, for the period of 10/1/10 through 12/23/10

The Board reviewed the following service level agreements and contracts:

- Department of Enterprise Services (DES) for master contract usage
- Goodwill Industries for the Senior Community Employment Program

GOOD OF THE ORDER

Secretary Smith encouraged the Board to stop by the office to see the new furniture. The new furniture is much sturdier than the old furniture, which was falling apart.

Secretary Smith also informed the Board that she was pleased that Chair Hughes had been reappointed for another six year term by the Governor.

SECOND HEARING OF THE PUBLIC

TJ Nedrow asked to address the Board. He offered to be a resource for the Board. He said he was pleased to write a letter to the Governor's Office in support of Chair Hughes' reappointment. It took a while for him to receive an acknowledgement that they received his letter, but he finally did and he was pleased to see the reappointment. He complimented Chair Hughes and the Board saying that there were a few times when his association received complaints about the BVFF, but that he had confidence in our board to make the right decision. If the Board issues a decision that the member is not happy with, he knows that the Board made a thoughtful decision and advises them accordingly. He stated that he would be looking for volunteers to meet regarding legislation in the 2014 session soon, and would be contacting us for a couple of volunteers, probably around the August or September timeframe. The Association's goals will probably include expanding the definition of "firefighter" and finding a way to recognize volunteers. He challenged the Board to try to think of ways to recognize volunteer firefighters that reached 25 years of service. His association had been discussing challenge coins. Secretary Smith suggested some kind of a plaque or a certificate that could be awarded by the Governor in conjunction with the Christmas Tree Lighting Ceremony in the Capitol Rotunda, since many fire service organizations are already present and honored in a small ceremony on the balcony prior to the lighting.

The Board went into executive session from 10:05 for approximately half an hour to discuss litigation and personnel issues.

The Board came back into regular session at 10:45 am.

There was a motion by Watenpaugh, seconded by Spani, and carried, that the Executive-Secretary's salary be increased \$4,904.00 as of August 1, 2013. It was noted that other program and agency directors performing similar duties have a higher salary including the State Fire Marshal, the LEOFF 2 Pension Board Director, DRS program managers, and L&I Chiefs of Claims. Their salaries are between \$4,000 and \$15,000 higher than the BVFF Executive Secretary's. In addition, Secretary Smith has not received a wage increase in over six years, and asked that one be postponed in 2007 to help pay for the new database. Since her last wage increase, Secretary Smith has also successfully completed the Certified Public Manager Training and has become one of the few CPM's in Washington State.

The Board also directed Secretary Smith to develop a form for an annual evaluation for the Executive Secretary's position and a Board policy regarding its use. They determined that the evaluation should be completed and reviewed with the Executive Secretary every year in time for the July Board Meeting.

The Board requested that Secretary Smith work on a supplemental budget request for funding to spec out a new database after reviewing the needs of the agency and constituents. The Board would like to begin work on a new database in 2015.

The Board reviewed Secretary Smith's leave and pay records.

The Board reviewed and approved (Watenpaugh moved, Spani seconded) the administrative expenditure vouchers numbered (00301 through 00360) and various travel vouchers.

There was a motion by Spani, seconded by Watenpaugh, and carried that the retirement pensions and lump-sum settlements listed below be approved effective on the listed dates:

		<u>Effective</u> <u>Date</u>	<u>Amount</u>
Anderson, Bruce C	Island #3	8/4/12	2406.41 Lump
Anderson, David	San Juan #4	9/17/10	6277.99 Lump
Armstrong, Merle E	Douglas #1	9/7/12	300.00
Ashmore, Dennis E	Chelan	9/25/12	300.00
Baily, Donna (William)	Skagit #9	11/13/93 SURV	1006.75 Lump
Bain, John	Conconully	2/9/12	2887.69 Lump
Ball, James	Jefferson #1	4/12/13	3311.50 Lump
Beerbower, Lester E	Grays Harbor #5	6/20/11	6144.64 Lump
Beightol, Richard T	Klickitat #10	8/17/13	257.60 @ age 64
Bemis, Dennis A	Grays Harbor #4	9/1/12	4331.53 Lump
Bieber, Charles F	Island #3	3/15/13	3495.70 Lump
Boling, Jerry R	Lewis #8	8/10/12	2647.05 Lump
Bowles, Thomas D	North Whidbey F& R	5/11/12	77.00
Brink, Larry	Whitman #13	12/4/12	2880.47 Lump
Bryan, Jimmy L	Skamania #3	2/17/13	300.00
Bryant, Dale T	Grays Harbor #17	12/8/12	3609.61 Lump
Chenoweth, Keith	Grays Harbor #11	2/11/12	4090.89 Lump
Christensen, Daniel	Clallam #1	11/3/12	3850.25 Lump
Clausen, Robert	Waverly	2/28/12	3368.97 Lump
Collins, Sharon	King #47	4/14/12	2887.69 Lump
Colliver, John	Stevens #1	8/28/12	3609.61 Lump
Collum, John W	Grays Harbor #8	3/30/13	3609.61 Lump
Coombs, Lynda D	Redmond	3/29/12	3368.97 Lump
Coyner, Michael W	Yakima #5	3/24/12	3609.61 Lump
Culver, Dan A	Whatcom #14	9/18/12	4572.18 Lump
Cyrus, Mike	King #50	1/24/13	2406.41 Lump
Dalton, Russ	Skagit #19	2/26/12	2406.41 Lump
Daniel, Grant D	Douglas #4	5/1/13	300.00
Demar, Robert	San Juan #3	9/26/12	73.50
Devlieger, John J	Skagit #3	8/5/13 J/S	234.30
Dickinson, Kent	Ferry #3	1/30/13	2261.93 Lump
Disher, Bruce	Chelan #6	6/22/12	2647.05 Lump
Dobbins, Theresa J	Cathlamet	1/24/12	4331.53 Lump
Dochstuhl, Richard	King #10	7/1/13	300.00
Doherty, Catherine	San Juan #4	4/25/12	4090.89 Lump
Donoan, Vicki	Sultan	10/4/12	4090.89 Lump

Duncan, Robin L (Janet)	Thurston #12	1/29/13 SURV	143.91
Duvall, Carolyn	Grant #10	5/15/12	3609.61 Lump
Eaton, Doug	Clallam #3	2/22/13	4090.89 Lump
Ehrhart, Paul H	Franklin #4	11/17/12	100.00
Eikes, Herman	Latah	3/14/12	1443.84 Lump
Endicott, George A	Walla Walla#8	3/1/13	252.00 @ age 63
Erickson, Gregory D	Whatcom #9	7/23/12	70.00
Erickson, Steven J	Kittitas #8	6/7/13	70.00
Fant, Sharon K	King #46	11/24/12 J/S	132.46
Faris, Dean	Oak Harbor	6/1/13	300.00
Fay, Patrick G	Franklin #1	3/5/13	131.10 @ age 62
Felton, Jerry	Montesano	4/19/13	2713.22 Lump
Ferguson, Rick D	Columbia	6/21/13	280.00
Fletcher, Craig C	Ruston	10/26/12	4331.53 Lump
Flick, David J	Okanogan #4	7/1/13	58.52 @ age 62
Fojtik, Richard G	Kitsap #9	5/19/12	66.50
Fouts, John D	Klickitat #7	1/11/12	3609.61 Lump
Fredrickson, Denice	Ferry #3	5/15/13	1954.06 Lump
Freeman, Bob T	Grant #12	3/26/13	120.00
Gates, Roger D	Concrete	5/3/13 J/S	140.63
Goble, Steven J	Pacific #1	3/15/13 J/S	5938.49 Lump
Golnik, Paul	Kitsap #7	1/3/12	2406.41 Lump
Grace, Clyde	Jefferson #2	1/29/13	300.00
Gray, Edward W	Lincoln #4	1/1/13	300.00
Gray, Richard D	Walla Walla #4	10/4/12	80.50
Grimm, Thomas W	Snohomish #19	9/20/12	142.50 @ age 62
Gross, David	Snohomish #8	11/25/12	3609.61 Lump
Guernsey, Gary	Island #3	3/1/13	2842.27 Lump
Guggenbickler, Leland J	Pacific #3	7/17/12	66.50
Haggard, Steven	Benton #1	4/30/12	73.50
Hamstra, Robert	Whatcom #3	8/14/12	4090.89 Lump
Hancock, Gerald	San Juan #4	4/10/13	3813.39 Lump
Harpster, Ronald R	Stevens #9	5/28/13	52.50
Harrington, Michael P	Franklin #1	2/10/13 J/S	176.26 @ age 61
Hatch, Frank	Camano Is F&R	7/24/12	53.20 @ age 62
Hatton, James A	Grays Harbor #8	2/1/13 J/S	158.34
Hegge, James	Clark #12	6/18/12	3609.61 Lump
Johnson, Carl E	Snohomish #8	9/26/11	4090.89 Lump
Hendricks, Jerry	Benton #4	2/21/12	2887.69 Lump
Henke, Kathy	Vashon Island	4/9/12	2406.41 Lump
Henke, Robert	Vashon Island	2/25/12	2406.41 Lump
Hesburn, David	Chelan #8	1/5/13	3389.68 Lump
Heyer, Judith	Snoqualmie Pass	4/20/12	3609.61 Lump
Hicks, Larry R	Wahkiakum #3	7/1/13	3050.61 Lump
Hodges, Gloria	Palouse	4/2/13	73.50
Holt, Ronald H	Pierce #3	2/19/13 J/S	178.96 @ age 62
Howard, Ken W	Skagit #11	11/21/12	80.50
Hutchens, John R	Columbia #3	6/1/13 J/S	246.90
Irwin, Greg A	Whatcom #3	2/7/12	4812.82 Lump
Jackson, William C	Newport	10/12/12	80.50
Jacobs, JR, Charles H	Klickitat #3	11/3/12 J/S	119.60 @ age 62

Jarratt, David	Whatcom #9	3/24/12	202.50
Jenson, Ronger	Kittitas #1	12/4/12	4331.53 Lump
Jewell, Karen	Grant #7	4/5/12	2406.61 Lump
Johansen, Susan (Ron)	Grays Harbor #11	7/3/11 SURV	2939.86 Lump
Johnson, Carl E	Snohomish #8	9/26/11	4090.89 Lump
Johnson, Phil	Douglas #1	7/27/12	3609.61 Lump
Johnson, Richard E	Skagit #9	6/18/13	300.00
Johnston, John T	King #20	7/19/13	119.70 @ age 63
Kalamakis, Steven	Moses Lake	7/22/12 J/S	240.30
Kallman, Charles A	Clallam #1	6/28/12	70.00
Kehoe, Jacqueline	Whatcom #18	5/15/11	4331.53 Lump
Kendrick, Jerry T	Okanogan	3/19/12	66.50
King, Ted L	Chelan #6	6/20/13	300.00
King, Wayne L	Clallam #3	9/10/12	52.50
Kistler, Bernice L	Wahkiakum #3	2/28/12	2887.69 Lump
Knowles, Jonnie H	Cathlamet	11/10/12	63.00
Knutzen, Maryln	Skagit #5	2/4/13	300.00
Kok, Jeffery D	Lynden	6/1/13	204.00 @ age 61
Korpi, Dennis L	Lewis #15	5/3/12	4572.18 Lump
Lamont, Terrence J	North Whidbey F&R	8/27/13 J/S	246.90
Lanway, Michael E	Lincoln #7	5/1/13 J/S	232.12 @ age 64
Locken, Larry E	Skagit #3	6/1/13	300.00
Loster, Frank	lone	8/28/11	6423.94 Lump
Mack, Brain F	Cowlitz #5	4/17/13	3895.88 Lump
Manning, Jimmie P	Kitsap #6	2/28/12	1443.84 Lump
Matson, William A	Skagit #13	4/20/13 J/S	224.11 @ age 64
Mattson, Dale W	Mason #13	7/17/13 J/S	210.42 @ age 63
McCanna, Garry	Chewelah	5/8/13	2921.91 Lump
McClure, Michael	Jefferson #3	6/23/12	3850.25 Lump
McCormick, John A	Skagit #10	2/19/12	3850.25 Lump
McDonald, Donald E	Stevens #1	1/28/12	73.50
McDonald, Ray	Jefferson #2	4/23/12	4572.18 Lump
McDonald, Steven A	Grant #10	6/17/13	66.50
Midkiff, Monte	San Juan #4	12/31/12	3813.39 Lump
Mills, Dennis	Snohomish #4	5/14/11	195.00
Mims, Gary	Pierce #3	2/17/13 J/S	167.89 @ age 61
Mitchell, Terry L	Klickitat #3	6/4/13	228.00 @ age 62
Monohon, Ray M	Pacific #3	7/17/12	70.00
Montague, John R	Spokane #3	10/1/12	4331.53 Lump
Moore, Gerald A	Pacific #1	7/20/12	4812.82 Lump
Morrison, Jon S	Cashmere	7/31/13	228.00 @ age 62
Nagasawa, Dennis	Wahkiakum #3	7/22/13 J/S	189.01 @ age 62
Nelson, Tom	Skagit #14	1/9/12	3609.61 Lump
Neu, Bob	Spokane #13	3/18/13	202.50
Neu, Kathie A	Spokane #13	3/13/13	153.90 @ age 62
Nichols, Donald G	Cheney	12/5/12	67.50
Niles, Kenneth E	Whitman #10	5/19/13	220.00
Oakes, Thomas C	Sedro- Woolley	2/26/12	84.00
Oestreich, Renate	King #45	6/24/12	2165.77 Lump
O'flaherty, Daryl D	Whatcom #7	5/27/13	3850.25 Lump
Ostling, Sheryl	Cathlamet	1/26/12	73.50

Ott, Merrill J	Stevens #5	8/23/12	66.50
Parker, Carl A	Lewis #6	1/8/13 J/S	141.148
Payette, Richard J	Stevens #5	7/17/13 J/S	252.30
Pearson, Ernest D	Whatcom #11	3/7/13 J/S	199.50 @ age 62
Pendergrass, Roger D	Morton	7/1/13	228.00 @ age 62
Pete, Ernest D	Cowlitz #6	5/12/13 J/S	116.57 @ age 62
Peterson, Eldon D	Darrington #24	7/17/13	300.00
Pflugrath, Ronald K	Chelan #6	10/25/10	250.00
Pitts, John F	Steilacoom	1/7/13	70.00
Querry, David C	Skamania #4	3/25/13	64.68 @ age 63
Reiber, Richard	Metaline	2/1/13	300.00
Ribail, Kathy	Grant #12	6/16/13	260.00
Riehl, Greg	Orting	8/25/12	4331.53 Lump
Runyan, Jackie E	Klickitat #7	12/15/12	4090.89 Lump
Ryan, Ken	Centr Kitsap F&R	2/4/13	2921.91 Lump
Sanderson, Gary	Douglas #3	2/19/13 J/S	250.00
Sassaman, Terry L	Skamania #4	1/16/12	70.00
Schilesser, David D	Grays Harbor #15	4/24/13	300.00
Schwartz, Michael R	Stevens #2	2/7/12	220.00
Scobee, Randy	Whatcom #3	4/11/13	195.00
Scott, Vicki J	Thurston #12	7/23/12	3368.97 Lump
Selleg, Bruce C	Mason #11	2/28/13	3762.24 Lump
Shogren, Helen	Spokane #13	3/23/12	2887.69 Lump
Simmons, James	Spokane #3	1/2/13	2887.69 Lump
Sisson, Willard D	Thurston #1	11/11/07	5584.30 Lump
Small, James R	Chelan #8	4/21/11 J/S	206.96
Smith, Donald W	Lynden	1/23/12	3609.61 Lump
Smith, Douglas C	Walla Walla #4	1/31/13	195.00
Smith, Gayle	Franklin #1	4/12/13	6144.64 Lump
Spain, Mike	Lewis #7	1/7/13	4572.18 Lump
Spear, Joseph W	Yakima #12	6/1/13	300.00
Stanley, Robert	Pierce #23	12/26/12	2532.30 Lump
Steggell, David J	Thurston #2	6/15/13	4090.89 Lump
Stewart, Wilson R	No Kitsap F & R	6/8/12	3368.97 Lump
Stickney, Craig	Yakima #6	9/19/12 J/S	246.90
Strong, Eugene	Wahkiakum #3	7/29/13	276.00 @ age 64
Surface, Wilfred R	Island #3	1/19/12	2165.77 Lump
Taylor, Scott C	Kitsap #2	12/29/12	3850.25 Lump
Teel, Dennis M	Klickitat #3	7/10/13 J/S	139.27 @ age 64
Tollefson, Joseph F	Central Kitsap F&R	3/1/13	300.00
Van Beek, Cornelius D	Wall Walla #5	2/15/13 J/S	250.00
Walsh, Thomas E	Snohomish #4	6/2/13	180.00 @ age 60
Warner, Dale	Spokane #2	7/6/12	3850.25 Lump
Watson, Barry A	Douglas #3	8/24/12	300.00
Weatherill, John B	Port Orchard	8/19/12	3609.61 Lump
Wedam, Sharon	Lewis #8	5/1/13	300.00
White, Paul E	Camano Is F&R	3/15/12 J/S	167.87
Whitley, Ben	Okanogan #3	12/4/12	270.00
Wibbens, Sandra (John)	Whatcome #9	9/9/08 SURV	80.29
Wilkinson, Roger K	Lewis #8	1/14/12	4090.89 Lump
Wilson, Janet K (Frank)	San Juan #3	8/25/04 SURV	53.31
Wilson, Mildred (Steven)	Snohomish #14	7/17/11 SURV	53.24

Wright, Richard

Camano Is F&R

6/21/12

2887.69 Lump

There was a motion by Spani, seconded by VanCamp, and carried that the meeting be adjourned at 11:11 a.m.

A handwritten signature in black ink, appearing to read "Brigette K. Smith", is written over a solid horizontal line.

Brigette K. Smith, Executive Secretary